



VILLAGE OF KEY BISCAYNE

Department of Building, Zoning and Planning

Village Council

Mayra P. Lindsay, *Mayor*
Franklin H. Caplan, *Vice Mayor*
Luis F de la Cruz
Theodore Holloway
Michael E. Kelly
Edward London
James S. Taintor

Director

Jud Kurlancheek, AICP

Chief Building Official

Eugenio M. Santiago, P.E., CFM

MONTHLY REPORT SUMMARY FOR JULY 2015

A. CUSTOMER SERVICE

Total number of BZP Customers for July 2015 was 1,392 for an average of 77.3 per day, compared to a general monthly average of 72.7 per day, 6.3% higher than the monthly average. 14,195 customers have been assisted by staff in the past 12 months.

B. BUILDING, ZONING & PLANNING DEPARTMENT REVENUE

July 2015...\$206,076.63*	July 2014...\$171,360.71	July 2013...\$208,889.86
July 2012...\$182,480.77	July 2011...\$141,569.37	

Summary: Total Department Revenue for July 2015 was the second highest of any July for the past five years, 13.2% higher than the five year average of \$182,075.47.

*Includes \$75,022.51 in Building Permit fees for 350 Ocean Drive.

BUILDING PERMIT REVENUE

July 2015...\$191,852.39*	July 2014...\$137,908.19	July 2013...\$203,449.86
July 2012...\$169,729.38	July 2011...\$102,375.77	

Summary: Building Permit Revenue for July 2015 was the second highest of any July for the past five years, 19.1% higher than the five year average of \$161,063.12.

*Includes \$75,022.51 in Building Permit fees for 350 Ocean Drive.

C. DEPARTMENT ACTIVITY

PERMIT & INSPECTION DATA

July 2015 Building Permits totaled 304, 3.5% lower than the 12-month average of 314.9. Inspections totaled 1,076, 4.7% lower than the 12-month average of 1,129.4. Demolition Permits totaled 2 in July 2015 compared to 0 in July 2014. 3 Tree Removal Permits were issued in July 2015. 57 Single Family Residences were in the construction process (permitted and not yet in receipt of a Certificate of Occupancy), and 0 Building Permits were issued for new Single Family Residential construction.

OPEN PERMIT AND LIEN SEARCHES, CONCURRENCY REVIEWS AND SPECIAL EVENT PERMITS

July 2015 Open Permit and Lien Searches totaled 54, 9% higher than the 12-month average. Special Event Permits totaled 7, higher than the monthly average by 2.3 or 49%.

LOCAL BUSINESS TAX RECEIPTS

July 2015...0 receipts issued

July 2014...10 receipts issued

July 2013...0 receipts issued

July 2012...4 receipts issued

July 2011...0 receipts issued

Summary: Total Business Tax Receipts for July 2015 were tied for the least of any July for the past five years, 100% lower than the five year average of 2.8.

D. CODE ENFORCEMENT

July 2015...19 complaints resolved

July 2014...31 complaints resolved

July 2013...25 complaints resolved

July 2012...41 complaints resolved

July 2011...9 complaints resolved

Summary: Total Code Enforcement complaints resolved for July 2015 were the fourth highest of any July for the past five years, 24% lower than the five year average of 25. Special Master heard 0 cases in July 2015 as compared to 6 cases in July 2014.



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DATE: August 18, 2015

TO: John C. Gilbert, Village Manager

FROM: Jud Kurlancheek, AICP, Director

RE: Monthly Report - July 2015

Director

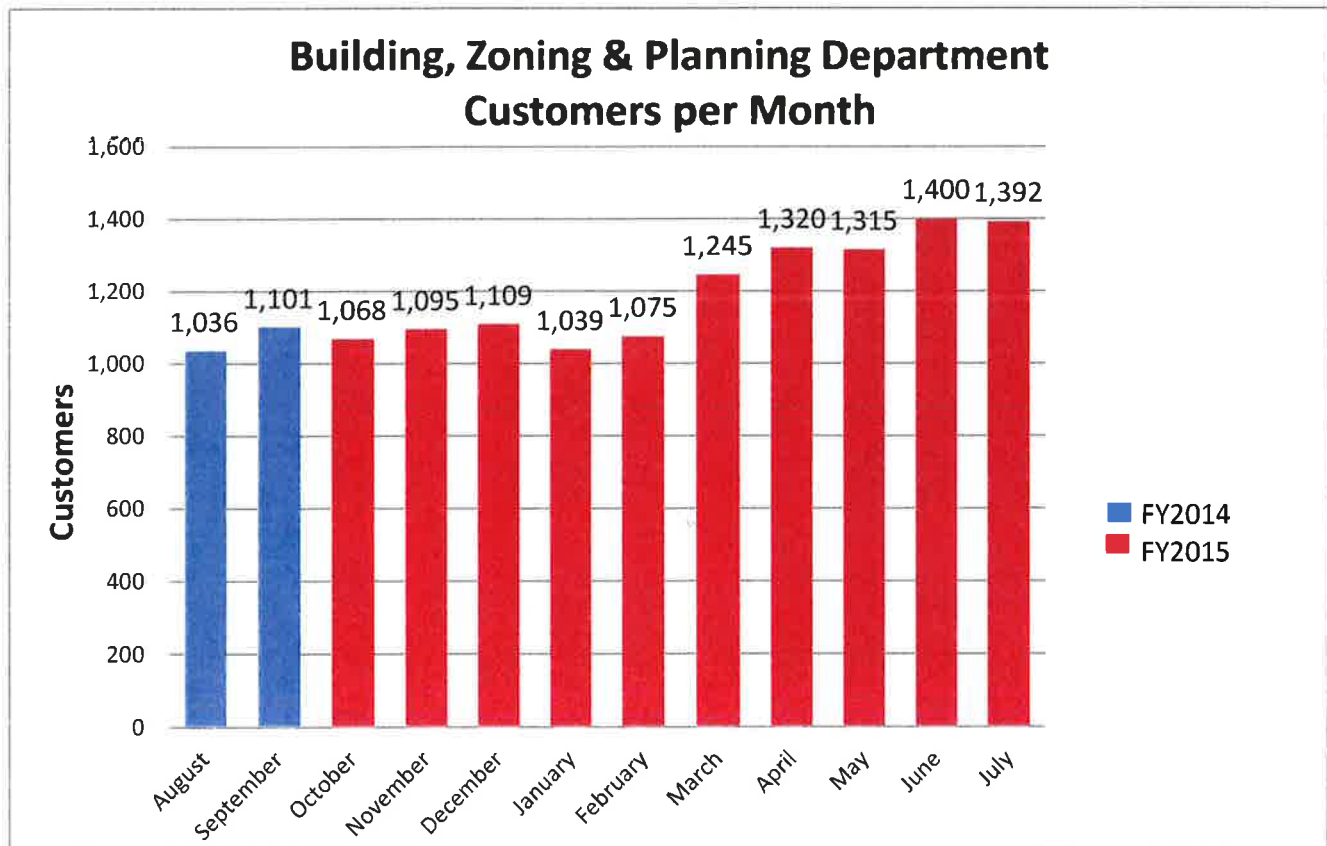
Jud Kurlancheek, AICP

Chief Building Official

Eugenio M. Santiago, P.E., CFM

I. Building, Zoning, & Planning Department

A. CUSTOMER SERVICE



In July 2015, 1,392 customers visited the BZP Department for an average of 77.3 per day.

During the past 12 months, an average of 1,182.9 customers per month visited the Building, Zoning & Planning Department. The average customer count per day over the 12 month period has been 72.7. 14,195 customers have been assisted by staff in the past year.

B. BUILDING, ZONING & PLANNING DEPARTMENT REVENUE

The July 1 - 31, 2015, Building Department revenue is reported below. The following figures reflect income deposited by the Department and may not reflect all income posted for the month, subject to final reconciliation by the Village of Key Biscayne Finance Department.

Building Division:

\$ 191,852.39	Building Permit Fees (Includes \$75,022.51 in Building Permit fees for 350 Ocean Drive)
\$ -	Certificates Of Completion & Occupancy
\$ 1,925.00	Lien Letters & Research Fees
<u>\$ 6,100.00</u>	Building Code Violation Fines
\$ 199,877.39	

Planning Division & Zoning Division:

\$ 2,153.98	Zoning & Site Plan Review Fees
\$ -	Zoning Code Violation Fines
<u>\$ -</u>	Planning & Zoning Hearing Fees
\$ 2,153.98	

Local Business Tax Receipts & Certificates of Use:

\$ 4,045.26	
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Property Maintenance Violations Fines:

\$ -	
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\$ 206,076.63	Total Department Fees Collected
<u>\$ 2,265.00</u>	County Business Tax Receipt Fees Collected
\$ 208,341.63	Total Fees Collected

FY15 Revenue	\$2,561,494.30
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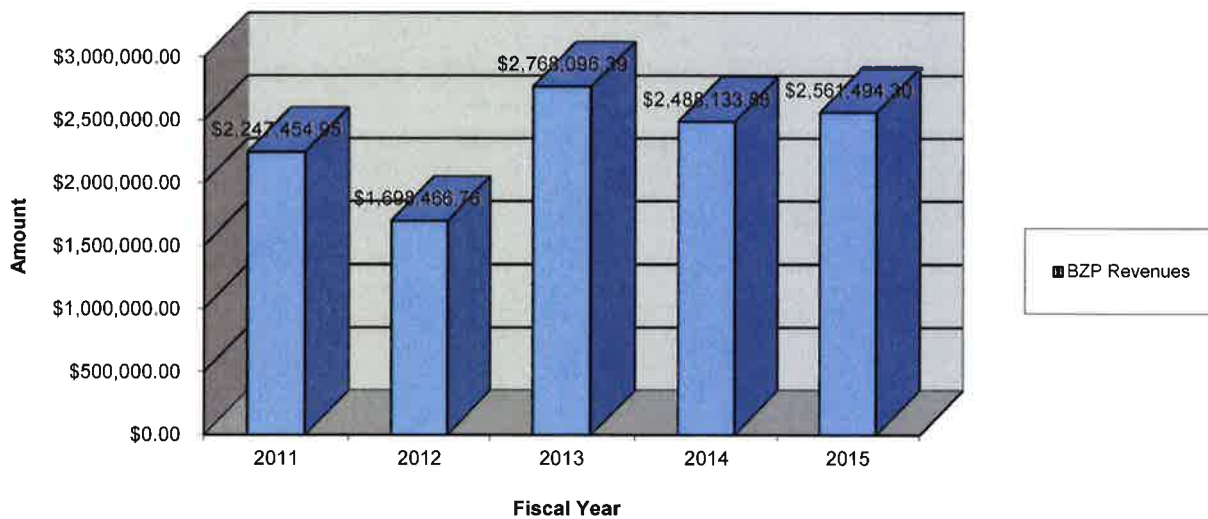
**C. BUILDING PERMIT RECAPITULATION (INCLUDING ZONING & SITE PLAN
PROCESS FEES ASSOCIATED WITH BUILDING PERMITS)**

July 2015:	304	Building Permits Issued
	\$ 194,006.37	Total Building & Zoning Permit Fees
July 2014:	294	Building Permits Issued
	\$ 145,122.69	Total Building & Zoning Permit Fees
July 2013:	343	Building Permits Issued
	\$ 203,449.86	Total Building & Zoning Permit Fees
July 2012:	276	Building Permits Issued
	\$ 169,729.38	Total Building & Zoning Permit Fees
July 2011:	195	Building Permits Issued
	\$ 102,375.77	Total Building & Zoning Permit Fees

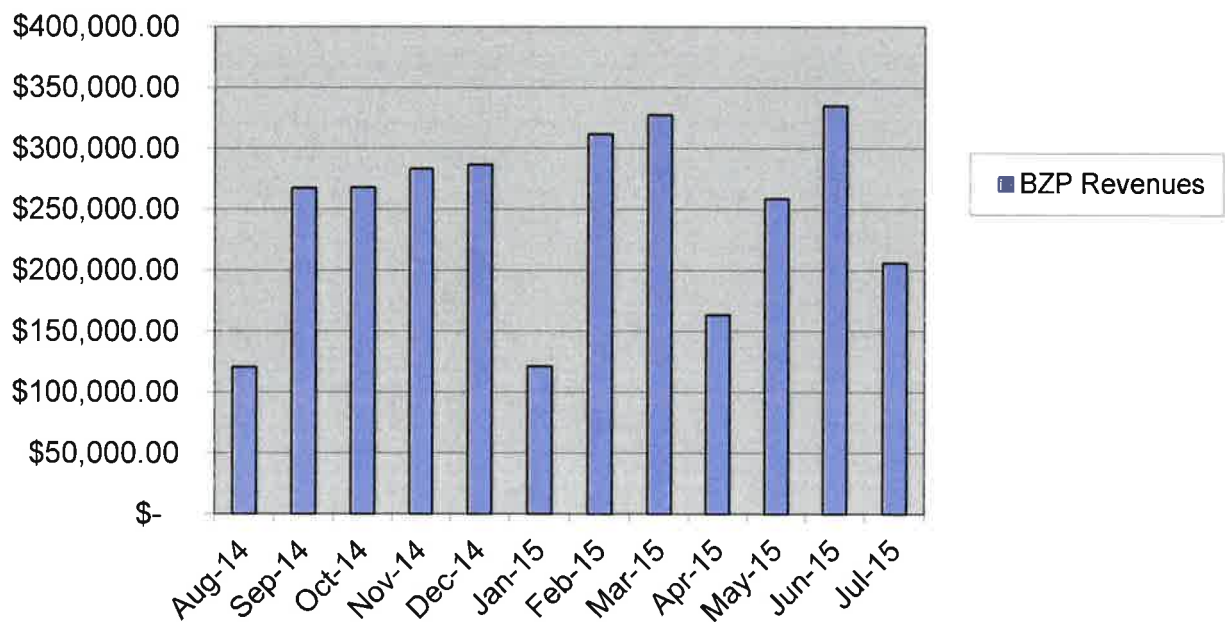
Fiscal Year:

2015 Year to Date:	3,035	Building Permits Issued
	\$ 2,401,627.27	Total Fees
2014 Year to Date:	3,132	Building Permits Issued
	\$ 1,768,590.03	Total Fees
2013 Year to Date:	3,244	Building Permits Issued
	\$ 2,110,524.76	Total Fees
2012 Year to Date:	2,696	Building Permits Issued
	\$ 1,237,689.97	Total Fees
2011 Year to Date:	2,969	Building Permits Issued
	\$ 1,575,230.73	Total Fees

Building, Zoning, and Planning Revenues - Past Fiscal Years vs. Current FYTD



Monthly BZP Revenues



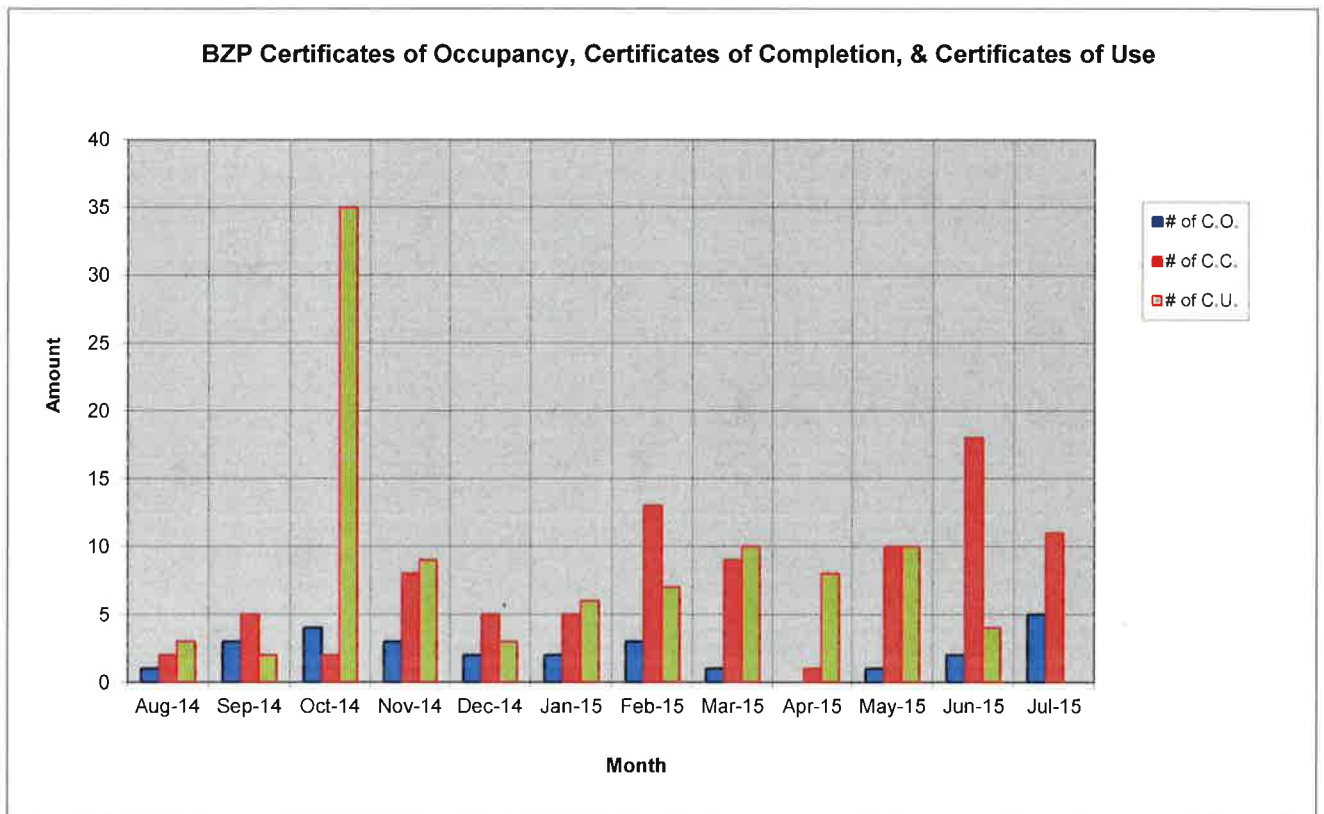
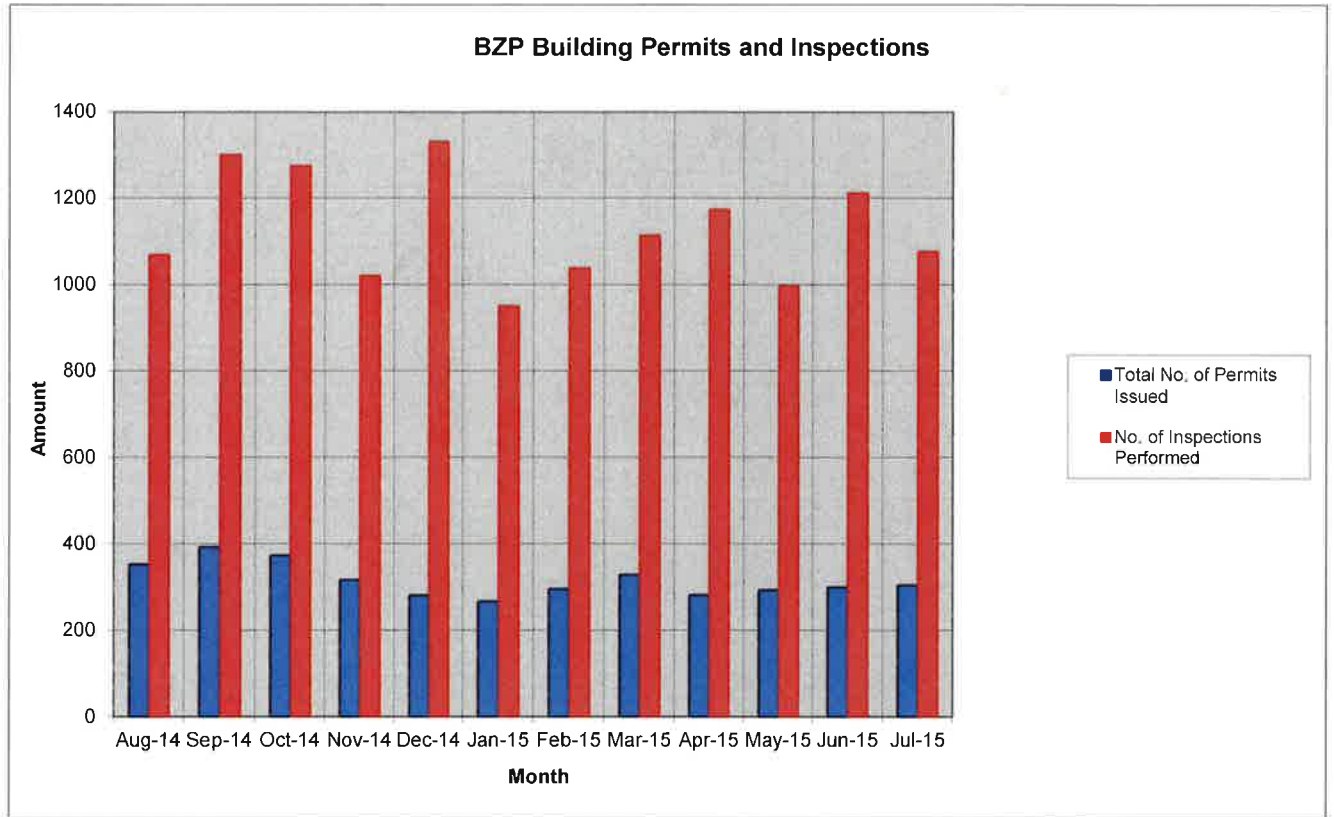
D. SUMMARY OF BUILDING DEPARTMENT ACTIVITY

77.3 Building, Zoning & Planning customers per day (1,392 customers, 18 days)
 304 Building Permits Issued (0 were issued for new Single Family Residential)
 57 New Single Family Residences -
 (Permitted but not yet having Certificates of Occupancy)
 2 Demolition Permits Issued
 3 Tree Removal Permits Issued
 1,076 Inspections Performed
 5 Certificates of Occupancy Issued
 11 Certificates of Completion Issued
 0 Certificates of Use
 0 Business Tax Receipts (0 new, 0 re-newed, 14 closed)
 54 Research & Lien Letters
 7 Special Event Permits

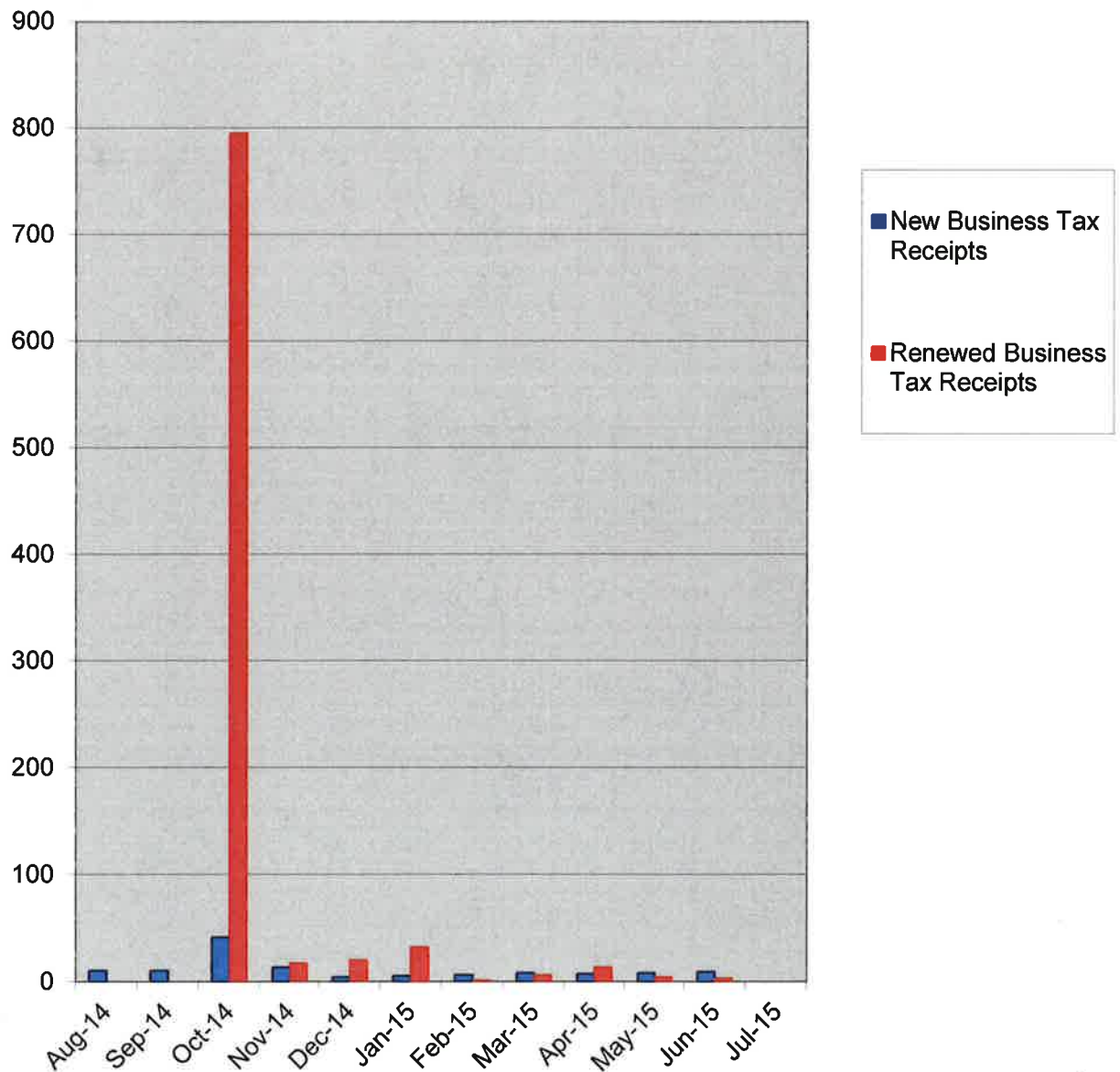
Permit Data

	Total Number	Number of	Number of	Number of	Number of	Number of
	of Permits	Inspections	C.O.'s Issued	C.C.'s Issued	C.U.'s Issued	Business Tax
	Issued	Performed				Receipts Issued
Aug-14	352	1,068	1	2	3	10
Sep-14	392	1,300	3	5	2	10
Oct-14	373	1,275	4	2	35	836
Nov-14	316	1,020	3	8	9	30
Dec-14	280	1,331	2	5	3	24
Jan-15	266	950	2	5	6	37
Feb-15	295	1,038	3	13	7	7
Mar-15	328	1,113	1	9	10	14
Apr-15	281	1,173	0	1	8	20
May-15	293	997	1	10	10	12
Jun-15	299	1,212	2	18	4	12
Jul-15	304	1,076	5	11	0	0
Monthly Average	314.9	1,129.4	2.3	7.4	8.1	84.3
12 Month Total	3,779	13,553	27	89	97	1,012
FYTD	3,035	11,185	23	82	92	992

C.O. = Certificate of Occupancy, C.C. = Certificate of Completion, C.U. = Certificate of Use



Business Tax Receipts Issued

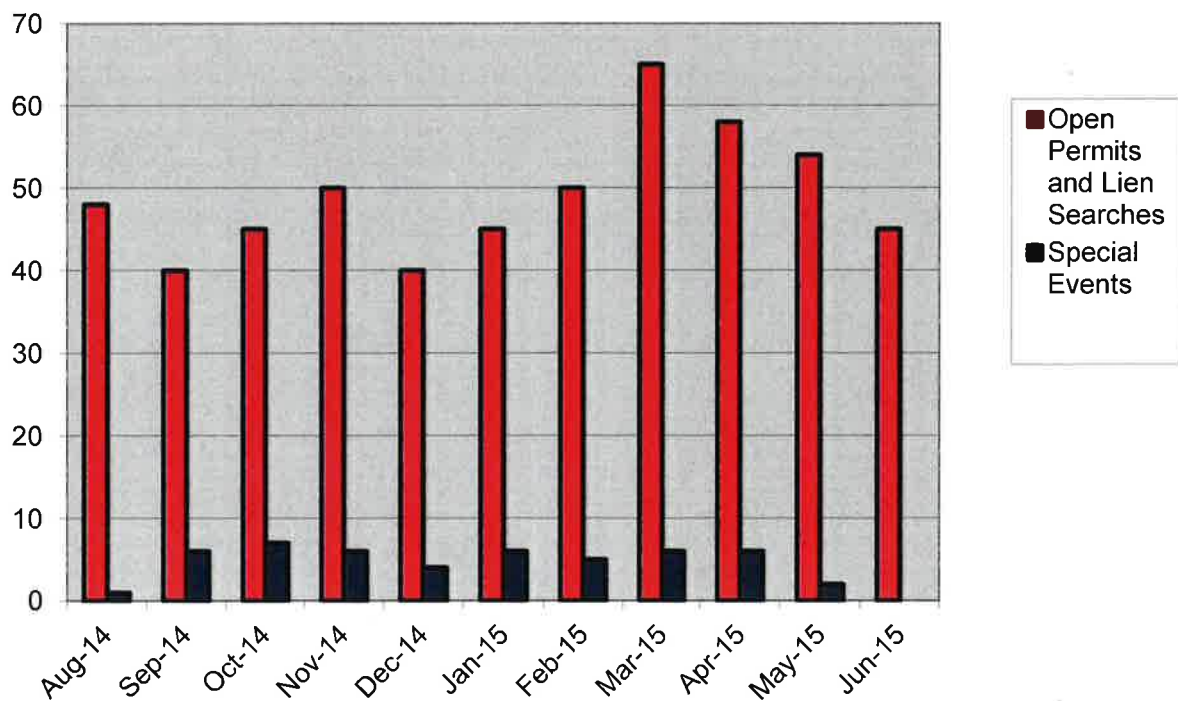


NOTE: October is the renewal month for Business Tax Receipts

Open Permit and Lien Searches, Special Event Permits

	Number of Open Permit and Lien Searches	Number of Special Event Permits
Aug-14	48	1
Sep-14	40	6
Oct-14	45	7
Nov-14	50	6
Dec-14	40	4
Jan-15	45	6
Feb-15	50	5
Mar-15	65	6
Apr-15	58	6
May-15	54	2
Jun-15	45	0
Jul-15	54	7
Monthly Average	49.5	4.7
12 Month Total	594	56
FYTD	506	49

Open Permits/Lien Searches and Special Event Permits



E. Code Enforcement Violations

Total Code Enforcement Inspections Conducted

135

The following is a summary of the events that followed:

- 14 Complaints Received
- 17 Open Cases
- 19 Closed Cases
- 29 Warning of Violation Notices Issued
 - 1 Civil Violation Notices Issued
 - 1 Stop Work Orders Issued
- 0 Notice to Appear Before the Special Master Issued
- 0 Cases Heard Before Special Masters Hearing

Business Tax Receipts (Occupational Licences)

1097 Total Business Tax Receipts

The following is a summary of the activities that followed:

- 1097 Business Tax Receipts Issued (0 New, 0 Re-newed, 14 closed)
 - 0 Business Tax Receipts Outstanding
 - 0 Civil Warning Notices Issued
 - 1 Civil Violation Notices Issued
 - 0 Notice to Appear Before the Special Master Issued
 - 0 Cases Heard at Special Masters Hearing
 - 0 Certificate of Use Inspections
 - 0 Certificate of Use

Building, Zoning & Planning Monthly Report

August 18, 2015

Page 10 of 11

CODE ENFORCEMENT ACTIVITY

	Complaints	Open Cases	Closed Cases	Warning Violation Notices Issued	Civil Violation Notices Issued	Stop Work Orders Issued	Notice to Appear Before the Special Master Issued	Cases Heard Before Special Magistrate
Aug-14	31	22	15	45	1	1	4	6
Sep-14	40	35	20	50	2	0	0	4
Oct-14	18	23	20	45	3	3	1	0
Nov-14	15	25	22	40	2	2	0	0
Dec-14	25	19	20	41	3	3	4	0
Jan-15	37	26	24	39	2	2	0	0
Feb-15	21	20	18	37	2	2	2	0
Mar-15	23	19	21	45	1	1	0	0
Apr-15	18	41	50	59	11	10	0	0
May-15	19	32	29	57	2	2	0	0
Jun-15	18	20	17	22	2	1	0	0
Jul-15	14	17	19	29	1	1	0	0
Monthly Average	23.3	24.9	22.9	42.4	2.7	2.3	0.9	0.8
12 Month Total	279	299	275	509	32	28	11	10
FYTD	208	242	240	414	29	27	7	0

